



Title: Assistant Site Superintendent (6 month term)

Location: Edmonton and surrounding areas

At Pacesetter Homes, our people make the difference. We offer an exciting place to build your career with competitive compensation and group benefits.

Job Overview

Reporting to the Construction Manager, as the **Assistant Site Superintendent (6 month term)** you will oversee on-site construction activities and assist in ensuring construction follows established design and quality. You also enforce compliance with health and safety regulations.

This is a 6 month term position.

Your day-to-day responsibilities will include:

- Working in a supporting role with the Site Superintendent overseeing the construction process for single family homes, duplexes and townhomes;
- Completing a wide variety of hands on construction tasks and assisting in monitoring home production, quality control, and site issues.
- Completing residential construction work such as: carpentry, drywall, paint, cleaning and site maintenance, and deficiency repairs.
- Promoting a safe work environment and ensuring all employees and trades work in a safe manner and follow Qualico's Safety program and relevant safety legislation.
- Monitoring work to ensure it meets Qualico's standards and all building and safety code requirements.

As our ideal candidate, you are...

- A strong communicator; you clearly express your thoughts in conversation and in written communication.
- A creative thinker; you identify new ideas, techniques and opportunities to improve performance and productivity.
- A leader; you develop and improve the skills of others through effective coaching and guidance.
- A creative problem solver; you think outside the box for solutions without fear of failure.

Essential Requirements

- High School diploma, or equivalent.
- Minimum 1 year of relevant experience.
- Understanding of construction processes and procedures.
- Valid driver's licence and vehicle (truck preferred and a vehicle allowance provided).
- Own trade tools and equipment.
- Satisfactory verification of criminal record check.
- Comfortable with smart phone technology including email, calendar scheduling, and basic app usage (company-issued cell phone is provided).
- Comfortable using office equipment, Microsoft Office programs (Outlook, Word, Excel), and construction management software (BuildPro, NewStar etc.).

Preferred Requirements

- Recent experience in residential construction or the trades is preferred.
- Handyperson experience an asset.

What We Value

- Creating trusting and successful working relationships.
- Setting clear, measurable and achievable goals.
- Cooperating with team members in an open, positive and respectful manner.
- Taking responsibility for the outcomes of decisions and actions.
- Staying current on technical job skills.

Work Conditions

You primarily work full time on-site during regular business hours. Work will have exposure to noise from equipment/machinery and occupational hazards as well as dealing with inclement weather and dust. Travel to the regional office or other site locations is required. Overtime may occasionally be required.

About Us

Pacesetter Homes is a single-family business unit of Qualico with over 65 years of building experience. Pacesetter Homes offers award winning home plans, interior design items, and finishing packages that personalize each new home we build. Pacesetter Homes operates in Western Canada, Dallas, Texas and Austin, Texas. To learn more, click [here](#).

Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reasons to come to work every day.

Closing Date: October 28, 2026

[Apply Here](#)